



## PERSONAL DATA PROTECTION POLICY

Dynasty Ceramic Public CO., Ltd., and its affiliates (“Dynasty Ceramic Group”) realize the importance of personal data protection, thus, the Personal Data Protection Policy has been established. This Policy describes the procedures on how the Company treats personal data: such as; data collections, storages, uses, disclosures, including various rights of the data subjects, etc. In order to enable the data subjects to be aware of the Company’s Personal Data Protection Policy, the Personal Data Protection Policy as follows is therefore promulgated:

### “1. Definition:

“**Personal Data**” means an individual data that enables to identified a person either directly or indirectly, but, it does not include data of a decease, in particular.

“**Sensitive Personal Data**” means a data which is completely intrinsic privacy of a person, but, it is of a sensitive nature and may risk an unfair discrimination: such; as races, ethnicities, political opinions, beliefs in cults, religions or philosophy, sexual behaviors, criminal records, health data, disability, labor union data, genetic data, biological or any data other data which affect the data subjects in the same way as prescribed by the Personal Data Protection Committee.

“**Personal Data Protection Committee**” means an appointed Committee having duties and powers to supervise and issue rules, measures or any other practices related to personal data protection under Personal Data Protection Act, B. E. 2562 (2019) by assigning the Company’s Risk Management Committee to perform duties of the Personal Data Protection Committee.

### 2. Personal Data Collection:

Dynasty Ceramic Group will collect personal data for the purpose and the scope by using legal and fair methods which. in such collection, it will be done to the extent of being necessary for the operations of the Company’s objectives only. Provided, however, that the Company will take steps to enable the data subjects to be aware of, to give their consents by way of electronics means or in accordance with the Company’s procedures. In the event that the Company has to collect the sensitive personal data of any data subject, an express consent shall be obtained from such particular data subject prior to the collections unless otherwise the collections of the personal data and the sensitive personal data are subject to exemptions as specified by the Personal Data Protection Act B. E. 2562 (2019) or as provided by other laws.

### 3. Purpose of Collections or Uses of Personal Data:

Dynasty Ceramic Group will collect and use the personal data of the data subjects for the benefit of the Company’s operations: such as; procurements, entering into contracts/agreements, financial transactions, carrying out the Company’s activities, work co-ordinations or to improve the quality of work to be more efficient: such as; database creations, Company’s operation process analysis and development and for any other purpose not being prohibited by law and/or for compliance with the laws or regulations relevant to the Company’s operations. The Company will collect and use such data for the period of time as necessary according to the purpose as the data subjects have been notified or as provided by law only.

Dynasty Ceramic Group will not do anything different from those stated in the objectives of the data collections unless otherwise

- (1) a notification on the new objective is given to the data subjects and that a consent accordingly has been obtained from them;

- (2) it is an execution in compliance with the Personal Data Protection Act or other relevant laws.

#### **4. Personal Data Disclosure:**

Dynasty Ceramic Group will not disclose any personal data of the data subjects to any persons without their consents and shall make such disclosures according to the purpose having been notified. However, in the interest of the Company's operations and provisions of services to the data subjects, it may be necessary for the Company to disclose personal data of the data subjects to affiliated companies or other people both in country and abroad: such as; service providers who have to perform work related to personal data. Nevertheless, in disclosing personal data to such persons, the Company will take steps to ensure that those people keep the personal data in confidence and that they must refrain from using such personal data for the purposes other than the scope as specified by the Company.

In addition, Dynasty Ceramic Group may disclose personal data of the data subjects under the rules prescribed by law: such as; the disclosures to the government organizations, government sector agency, regulatory agency, including in the event that there has been a request for a disclosure of data by virtue of law: such as; a request for data for prosecution or proceeding the cases in accordance with the law or a request from a non-government organization (NGO) or the other third party involved in the legal process.

#### **5. Guidelines on Personal Data Protection:**

Dynasty Ceramic Group implements various measures including the measure for the security of personal data in accordance with the laws, regulations, rules and practices on personal data protection for the Company's employees and other related parties as well as supporting and encouraging employees to be knowledgeable and aware of their duties and responsibilities in collecting, keeping, using and disclosing the data subjects' personal data. The Company's employees must comply with the policy and personal data protection practices as specified by the Company so that the Company can properly and effectively comply with the policy and Law on the Protection of Personal Data.

#### **6. Rights of Personal Data Subjects:**

The personal data subjects have a right to proceed with the actions as follows:

(6.1) A right to revoke a consent to the processing of personal data for which the consent has been given. The revocation of consent shall not affect the collections, uses or disclosures of personal data for which the consent has been given.

(6.2) A right to gain access into personal data and request for making Xerox copies of personal data as well as requesting for the disclosures in respect of the acquisitions of personal data without consent.

(6.3) A right to rectify personal data.

(6.4) A right to delete personal data.

(6.5) A right to suspend the use of personal data.

(6.6) A right to transfer personal data.

(6.7) A right to contest against personal data processing.

The data subjects can request for the exercise of their rights abovementioned by submitting their requests to exercise the rights, to the Company in writing or via electronic mail in the form specified by the Company via the "Company's Contacting Channel" below, which, in this respect, Dynasty Ceramic Group will make a consideration and notification on the result thereof according to the requests of the data subjects within 30 days from the date of receipt of said requests. Provided, however, that Dynasty Ceramic Group may deny the rights of the data subjects in the event that there is a law stipulating a provision enabling the Company in so doing.

#### **7. Penalties for Non-compliance with Personal Data Protection Policy:**

Failure to comply with Personal Data Protection Policy may constitute an offence and could be liable for disciplinary actions including penalties as stipulated under the law.

## **8. Personal Data Protection Policy Reviewing and Modifications.**

Dynasty Ceramic Group may from time to time modify or revise this Policy to be in compatibility with legal requirements, Company's operational changes including recommendations and opinions from various agencies which Dynasty Ceramic Group will issue a Notification thereof with clear-cut information before actions on such modifications or revisions will be initiated.

## **9. Company's Contacting Channel:**

Personal Data Protection Committee Secretary,  
Dynasty Ceramic Public Company Limited,  
37/7 Suthisarn Winitchai Road,  
Samsen Nok Sub-district,  
Huay Khwang District, Bangkok 10310,  
Telephone: 66 (0) 2276-9275-80 ext. 330,  
E-mail: [dpo@dynastyceramic.com](mailto:dpo@dynastyceramic.com)

This Personal Data Protection Policy is approved by  
the Resolution of the Company Board of Directors Meeting, 5/2021, on 9 August 2021.

*--Maruth Saengsastra--*

(Mr. Maruth Saengsastra),  
Chairman, Executive Board of Directors.